NAR-ANON FAMILY GROUPS

INTERIM WORLD SERVICE CONFERENCE (IWSC) 2026

RULES OF ORDER

IWSC RULES OF ORDER SUMMARY

Roll call will be taken, as specified in the agenda, to establish a quorum.

The Facilitator chairs the conference using the IWSC Rules of Order to maintain serenity and encourage unity and healthy two-way communication. All activities of this conference strive to achieve the spirit of consensus-based decision-making.

The rules will address all business of the IWSC, including, but not limited to, the process for world pool and the World Service Board (WSB) election, Common Welfare Topics (CWT) discussion, Conference Approved Literature (CAL), and Conference Approval Track (CAT) approval, reports and presentations, motion writing, and any other business of the IWSC.

The rules will be approved at the start of the IWSC by simple majority of the votes and will remain in effect for the duration of the IWSC. The rules are applied in conjunction with the Twelve Steps, Traditions, and Concepts of Service of Nar Anon Family Groups.

The discussion of the common welfare topics will take place in three rounds to give equal opportunity for people to share. We will do so by utilizing the three A's of recovery: Awareness, Acceptance, and Action.

INTRODUCTION TO THE PROPOSED IWSC RULES OF ORDER

These proposed rules of order and template within them were created from the Standing Rules approved by the previous IWSC, with modifications by the World Service Conference Committee for the IWSC, and will be proposed for approval prior to starting of the IWSC. The rules as approved will remain in effect for the duration of the IWSC and are applied in conjunction with the Twelve Steps, Traditions, and Concepts of Service of Nar-Anon Family Groups.

The approved rules will be included in full within the minutes of the IWSC and as a standalone document on the WS website under IWSC.

THE PROPOSED IWSC RULES OF ORDER

1. The use of a combination of technology and translations is authorized to allow members who do not speak English as their primary language to hear what is discussed and speak during the IWSC. In the case of a non-English speaker, translation will be voiced in English at the conference.

2. The "voice" and the "vote" at the conference is as follows:

2.1) The Delegates, Alternate Delegates, Representatives, and members of the World Service Board (WSB) will have "voice." The delegate and alternate delegate of a region counts as a single voice, which is not necessarily the same as the vote.

2.2) World Service committee chairs and the Executive Director of the WSO will have "voice" limited to their activity and/or report of the committee.

2.3) Each Region has a single vote. If the Delegate is not available to vote, the Alternate may take the vote. To be effective, transfer of the vote must be announced to the conference through the Facilitator.

2.4) The WSB has a single vote. If the Chair of the WSB is not available to vote, the Vice Chair may take the vote. To be effective, transfer of the vote must be announced to the conference through the Facilitator.

2.5) In order to speak, the "voices" raise virtual hands, have their video on, and wait to be called upon by the Facilitator. "Voices" will leave their virtual hands up. The Tech Team will lower them.

2.6) "Voters" cast their vote by raising virtual hands only when asked by the Facilitator and will not lower them. The Tech Team, when directed by the Facilitator, will lower the "voters" virtual hands. "Voters" must have their video on to cast a vote.

3. Before a vote is held, the Facilitator will first ask if there are any objections to what is being voted on. If there are no objections, the Facilitator will declare acceptance by unanimous consent. If there are objections, a full vote will be held.

3.1) Voting will require a simple majority of more than one-half of the votes cast. Abstentions will not be counted. The Facilitator will announce the result of the vote.

3.2) Changing something that was previously adopted will require a 2/3 vote. This includes, but is not limited to, Rules of Order, Agenda, and extending times. Abstentions will not be counted. The Facilitator will announce the result of the vote.

4. The discussion of the CWT will take place in three rounds to give equal opportunity for people to share. We will do so by utilizing the three A's of recovery: Awareness, Acceptance, and Action. For each topic, a conference secretary and/or designated note taker will be taking general brief item list notes, during the discussion, using an IWSC template adopted by the IWSC, included in the Standing Rules. Identifying who said what is not relevant to the notes in the template. These notes will not exactly be what was said; they are just a summary. The template as a whole will be in the minutes.

Members address the Facilitator, who moderates the discussion.

4.1) Round One - Awareness: No "voice" will speak on the topic more than once. Each "voice" will have 2 minutes to speak. There will be 40 minutes allotted for the round. "Voices" will be heard in order of virtual hands being raised. The facilitator will notify the conference when the round has ended, and round two will commence.

4.2) Round Two - Acceptance: No "voice" will speak on the topic more than once. Each "voice" will have 2 minutes to speak. There will be 40 minutes allotted for the round. "Voices" will be heard in order of virtual hands being raised. The Facilitator may give preference to "voices" that did not speak in round one. The Facilitator will notify the conference when the round has ended.

4.3) Round Three - Action: Through the use of section three of the template, the conference "voices" review the notes made by the secretary and/or designated note taker, make suggested corrections, and compose, if any, action plans. Action plans will be approved by conducting a vote and will become effective at the end of the IWSC, unless otherwise specified. Section three of the template will be displayed as it is being filled out.

5. In recognition of Concepts 3 and 5, the IWSC may delegate to regions, work group(s), ad hoc or world service committee(s), WSB, and/or WSC, the authority to organize further discussions, and/or carry out an action plan. Actions may include creating motions for the Conference Agenda Report (CAR) of future WSCs, surveys of the fellowship, reports, workshops, round tables, or whatever actions they see fit to carry out the delegated purpose. Any member of Nar-Anon is welcome to be of service in work groups or ad hoc committees created by the IWSC. A single point of contact may be defined. The delegated body will have the responsibility of reporting back to the next conference and for filling any positions necessary to fulfill its purpose.

6. A special committee approves the minutes of the IWSC. The committee consists of the Chair or in their absence, the Vice Chair of the World Service Board, the Chair or in their absence, the Vice Chair of the World Service Conference Committee, one Delegate selected by the Conference, and the Conference Secretaries who are serving during this conference. Minutes will be approved within ten (10) days after the close of the conference. This rule is in effect until the conference minutes are approved by this special committee.

7. The Three A's Template:

Summary:

Each template is intended to individually capture the expressed concern and shared experience on each CWT, and document actions - if any. Prior to the starting of round one, the template will be screen-shared and read by a secretary and then taken down before discussion.The notes taken by a conference secretary and/or designated note taker will be brief, point form, and include key points of the discussion. The completed templates will appear in the minutes of the IWSC.

The IWSC will carefully consider the who, what, where, when, and whys of actions - if any.

Common Welfare Topic:_____

Date and Time:_____

<u>Round One - Awareness: "Voices" speak to key points related to the topic and relevant Steps, Traditions, and Concepts.</u>

Discussion notes round one:

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<u>Round Two - Acceptance: Build consensus on key points raised, guided by the Steps, Traditions and Concepts.</u>

Discussion notes round two:

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<u>Round Three - Action: Suggest actions, if any.</u>

Goal or Purpose:_____

Deadline (if applicable):_____

Next Steps (if any):

What will the action, if any, be? (example: writing a motion for the CAR 2027, surveying the fellowship, researching, writing/presenting a report, recommendations, further discussion, etc.)

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Please choose *where* to delegate the action and authority (more than one may be applicable):

- Regions
- Work Group
- Ad Hoc Committee/World Service Committee
- WSB
- WSC
- Other:_____

Who will initially be assigned as coordinator - if any:

Name:_____

Contact:_____

Additional notes: